

GLENWOOD UIP REPORT FOR THE BOARD

PERIOD: 2020/2021

1. INTRODUCTION

This report serves to inform the Board of the status of the UIP as of year-end 2020/2021 and, this in the light of the peculiar circumstances that have prevailed as a result of the Covid -19 Pandemic and associated restrictions. It is envisaged that this report will replace the Board Meeting that has not been convened because of the Disaster Management Provisions. The Chairman has indicated that a Board Meeting may be convened in August 2021.

2. ITEMS FOR THE REPORT

A. RESIGNATION OF THE CHAIRPERSON

N. Lamble resigned as Chairman in June 2020. It was agreed by the Board that C. Beresford would take over as Chairman. J P Masson during year was appointed as Vice Chairperson and H. Beresford and S. Moffet were also appointed to fill 2 positions on the Board that were vacated. All resolutions in this regard are on file.

B. CONFIRMATION OF PREVIOUS REPORT

The report to the Board for the year 2019/2020 is also attached for reference purpose.

(Ann A)

C. CORPORATE GOVERNANCE

i. Audit

The GUIP was audited in December 2020. An unqualified report was received.

ii. Insurance

Our Insurance Portfolio was expanded to include items procured for the GUIP in this period.

iii. BCIP

The GUIP has no outstanding matters with the erstwhile BCIP.

iv. SRA - Income

During this year as a result of decisions made by the Municipality in June 2020, and this in the wake of the 1st wave of Covid 19, we received a full payment in July 2020 and thereafter were directed to invoice only that amount received by the Municipality for the months August 2020 to June 2021. Whilst this was initially challenging, we were able to recover from the low level of payments encountered from March 2020 to June 2020 when, in November 2020 we received the reconciled amount for the previous financial year. This enabled us to kickstart other aspects of our mandate that had to be postponed as the result of Covid and diminished income to wit:

- Placemaking
- Greening, Cleaning and Landscaping
- Restoration and Repairs
- Force Multipliers
- Maintenance
- Increasing Ambassador compliment

This necessitated the appointment of a Sub Contractor in the fields of Placemaking, Greening, Restoration, Maintenance and Operational Support. Equipment was purchased to facilitate this function:

- A 1.5 Ton Bakkie
- Weed Eaters
- Leaf Blowers
- High Pressure Cleaner
- Lawn Mower
- Weed Treatment backpack
- Drill Machine
- Branded Gazebos
- Spray Painting Equipment
- Associated Accessories

v. Tax Exemption certificate

Certificate has been received and is on file.

vi. Appointment of Auditors

Auditors are Stuart Edwards & Associates.

vii. Financial Agreement

Has been signed.

viii. VAT/PAYE/BBE/CIPC

All are up to date.

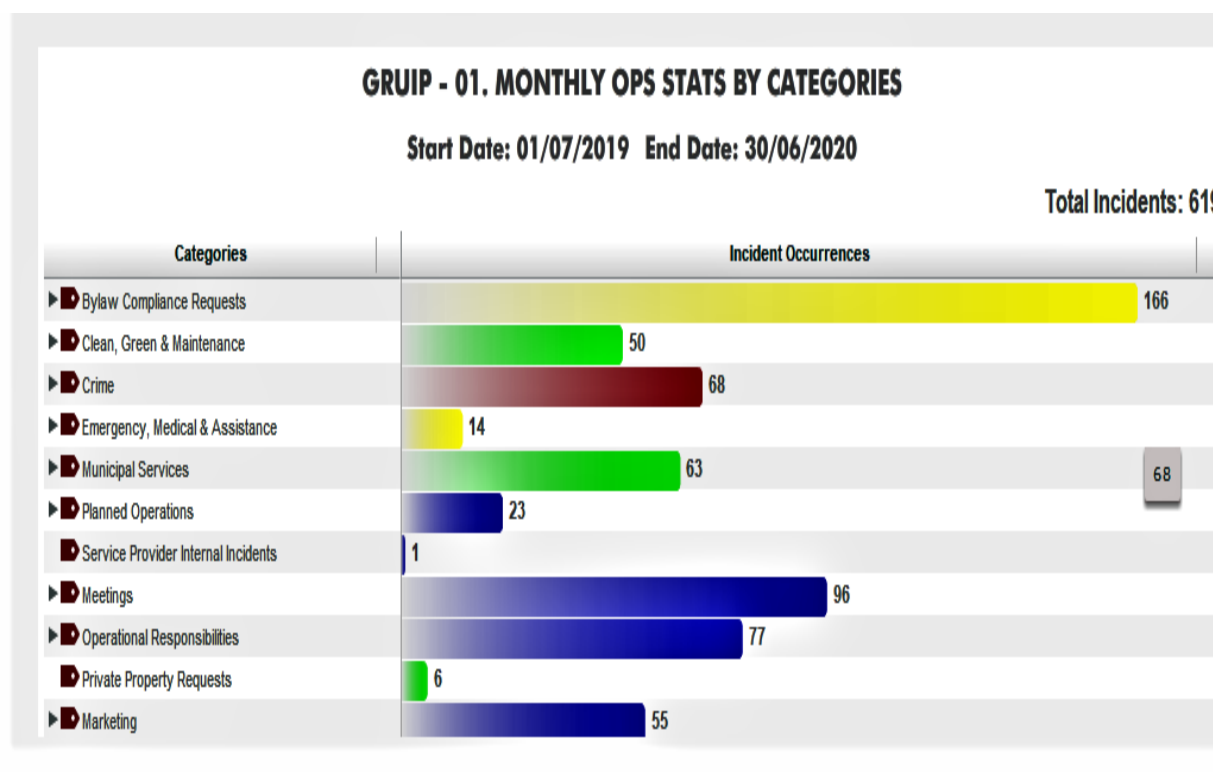
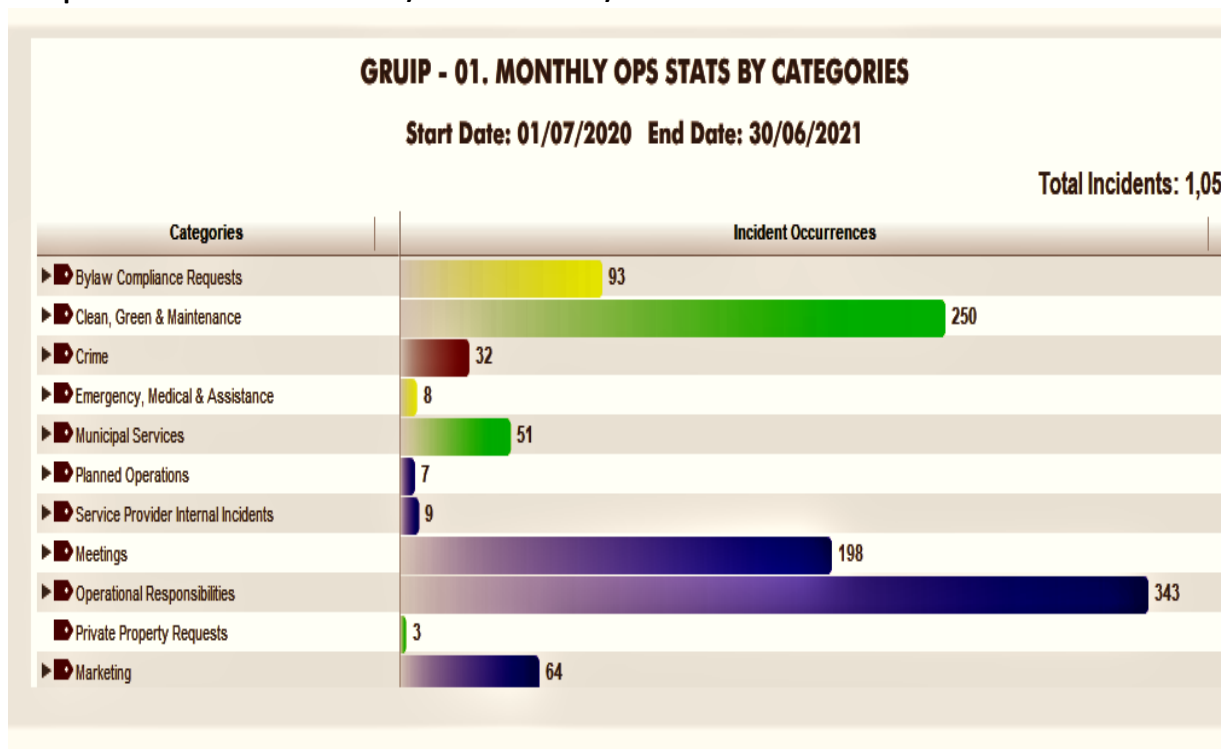
D. BUDGET AND EXPENDIURE

i. BUDGET 2021/2022

Has been accepted by Municipality for implementation.

E. KEY PERFORMANCE ACTIVITIES

i. Comparative Statistics: 2020/2021 vs 2019/2020



ii. ANALYSIS

Category	2019/2020	2020/2021	Variance
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<u>By Laws</u>	166	93	- 73
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The GUIP has been successful in this area by reducing the number of vagrants sleeping over at entrances to business. Whilst the Precinct is still frequented by vagrants, a notably fewer number are overnighing in front of our member's premises.

<u>Clean/Green/Projects</u>	50	250	+ 200
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In this area focus considerable progress has been made and has included Placemaking initiatives, Restoration Projects, Landscaping and Cleaning and Greening.

<u>Crime</u>	68	32	- 36
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The GUIP has continued to play a role in impact on the levels of Crime in the Precinct. Force Multiplier operations are frequently implemented to increase visibility at strategic locations.

<u>Emergency/Medical</u>	08	14	06
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TRT assist whenever they are able in assisting the SAP and Metro Police in dealing with victims of crime and those involved in motor vehicle accidents.

<u>Municipal Services</u>	51	63	- 12
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These refer to those incidents detected during Site Visits for urgent attention by the Municipality. They are registered and e mails forwarded to the relevant authority for attention. Follow up occurred where progress appeared to be slow. Most follow ups pertained to matters relating to road works. In all other incidents response was swift.

<u>Planned Operations</u>	07	23	- 16***
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Patrols with SAPS have diminished. This participation is dependant on requests by SAPS. *** However, we have implemented, on 58 occasions, our force multiplier ops during the Festive Season, Easter and other high shopping days throughout the year. This has involved the installation of our marked Gazebos manned by extra deployment of Ensure Security guards. This initiative has been very well received by Shopping Centre Managers, Bank Managers and the general Public. These hi visibility installations are visited strategically throughout the tour of duty by our TRT.

Service Provider

<u>Internal Incidents</u>	01	09	+ 08
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Internal Staffing incidents have related to reports received from the public, members and supervisors with regards to the conduct of staff. Most have been lodged with regards to Ambassadors being under the influence on duty and punctuality. Three have resulted in dismissal as the they involved repeat offences.

<u>Meetings</u>	96	198	+ 102
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Meetings have increased due the upscaling of our activities during this financial year.

<u>Operational</u>	77	343	+ 266
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As our activities increased our responsibilities in support and control of such did too. All these activities are required to be registered under this category on the Incident Desk.

<u>Private Requests</u>	06	03	- 04
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The GUIP has received requests for additional Ambassadors at certain sites and currently we have 2 sites in place where voluntary contributions are received on a monthly basis. We have registered a project to expand our voluntary contributors in the Precinct.

<u>Marketing</u>	FB Posts - 92	Reach - 59601	Engagements - 7746
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The Website is currently being overhauled.

CCTV

The original plan to rent the equipment was placed on hold as a result of the circumstances that prevailed during 2019 as Covid restrictions took hold. Financing was also not forthcoming with the complications in extending such facilities to a NPC.

Currently this has been addressed and although finance is now available the current view is that we should purchase the equipment outright. The installation plan has been approved and the GUIP is ready to proceed with a stepped approach scaling up on a month to month basis until full capacity is reached.

PTO - GALLERY

Gallery - Some Examples

TRT



VEHICLE

FORCE MULTIPLIER



PLACEMAKING







RESTORATION AND REPAIRS













Compiled by the Manager - GUIP

Providing input to the Precinct Management Association on a regular basis and attending meetings when required.

- The amendment and activation of the Strategic Plan for the year.
- The formulation of a concept Budget for the year.

During the next phase, January to March, involved:

- Working towards optimizing our output in respect of all Key Performance Areas related to our Services on the ground, Communications in the precinct

and ensuring that all Administrative/financial aspects were being dealt with efficiently and effectively.

- Working toward reducing our dependence on Urban Management for administrative, governance and certain aspects of communications and in so doing reduce our monthly financial commitments substantially.
- Widening our focus which was tabled at a workshop involving relevant external roleplayers. The following matters were discussed:
 - a) Illegal Dumping
 - b) Homelessness
 - c) Adopt a Spot
 - d) Prostitution
 - e) Informal Trade
 - f) Road Markings and road works
 - g) Placemaking and Cleaning and Greening
 - h) Bad building
 - i) Improving liaison with SAPS/CPF/Metro Police
 - j) CCTV Camera Network
 - k) Parks & Tree
 - l) Improving Communications
 - m) Student accommodation
 - n) Project 99 (unregistered commercial businesses)
 - o) Streetlights

COVID – 19 (27 March - 31 May)

Levels 4 & 5

- All Ambassador activities were suspended. They received 50% of their weekly stipend during this period.
- The 24/7 Security Operation, including the vehicle, continued.
- 5 extra Grade C Security Guards were deployed in the place Ambassadors to provide extra support in and around our Nodal Points where daily Shopping for necessities/food was monitored and the activity of “Beggars” etc curtailed.
- All activities were monitored by a SITREP to the GUIP manager twice daily, 7 days a week.
- Frequent liaison between Management/Chairpersons and Service Providers related to Communications, Planning and Lockdown challenges.
- Adjustment to Budget due to diminished income from eTM which involved negotiation with all Service Providers to reduce their charges to the UIP. This included a reduction in salaries to the UIP Staff.
- The Incident Desk was kept up to date during this period and the Quarterly and Year End Report was compiled for the Municipality and forwarded.
- Attending Virtual Meetings with the Precinct Management Association and eTM. On the 11th of June 2020, 11 Precinct Managers and the Chairperson of the Precinct Management association attended an urgent meeting with eTM Treasury. The purpose of this meeting was to acknowledge and understand the detrimental effects of Lockdown in SRA income and explore the way

forward. Treasury proposed that to render UIPs sustainable the billing system would have change as follows:

- a) On the 1st month of the Financial Year, July, UIPs will receive their approved Budgeted amount irrespective of what was collected in June. It was agreed by all that 15% would be held in reserve by eTM iro each UIP.
- b) In August UIPS will invoice Treasury the exact amount received in July. By the 7th of the month Treasury will make this amount known, after which an Invoice will be generated and forwarded. Payment will take place 14 days after submission.
- c) The same procedure as per para b) will apply for months September through to June.
- d) Reconciliation will still take place for the 2019/2020 year and will be finalized by November 2020. It was agreed that any surpluses would be due to UIPs. Shortfalls will be addressed with the 5% reserve held in place by eTM.
- e) That members are not exempt from any shortfalls in their payments and that all outstanding rates are deferred. A Payment Plan has been introduced for those members in arrears. Mr. Andrew Layman, Chairperson of the Precinct Management Association, is to follow up on the the question raised by the GUIP in respect of what portion of the rates recouped by eTM from members, will find its way back to our account.

Level 3 (1st June 2020)

- From the 1st June the duties of the extra Security Guards were terminated and 15 Ambassadors were redeployed as the regulations now allowed for such. The 24/7 Vehicle remained in place.
- Income from eTM showed signs of recovery in July and we ended up with 22 Ambassadors on the ground.
- Proposals were made and several meetings held in respect of the installation of a CCTV Camera Network. It was agreed that the blend of Ambassadors on the ground, the 24/7 vehicle and a monitored CCTV Network would be the model for implementation during this year. We are well advanced in our investigation into the Network and costing.
- The reduced amounts set aside for Service providers will remain in place as we feel that we can perform the majority of functions that were provided to us by these providers, in house
- The issue of Parks, Placemaking and Illegal Dumping has, in July, gained momentum.
- Ambassadors are performing at Optimal levels.
- The July Payment as per the new procedure has been received and we expect our August payment by the 21st August. Our balance at present is R 400 000 with R 160 000 in reserve. Our proposed

budget for August is R 175 000 with R 20 000 to be added to the Reserve. We are in recovery phase. The CCTV Network is also being costed at this stage.

ii. **Outputs 2019/2020 as registered on Incident Desk**

Media

Facebook: Posts – 146, Reach – 32458, Engagements - 3612

Website: Newsletter and Communication – x 4 per month

Weekly Glenwood Gazette – x1 per month

Berea Mail – x1 per month

F. FINANCIALS

	Sep'19 - Jun'20	
Ordinary Income/Expense		
Income		
Ambassadors Transportation	21,000.00	(M. Kingston - payment for Woolworths car guards)
Special Rating Area	2,457,743.35	
Total Income	2,478,743.35	
Other Income		
Interest Received	2,349.07	(from Reserve Account R165000)
Sundry Income	8,921.41	(BCIP surplus)
Voluntary contribution received	32,750.00	
Total Other Income	44,020.48	
Total Income	2,522,763.83	
Expense		
Accountancy Fees	19,425.00	(Reduced to R13 200 for 2020/2021)
Annual Return	3,127.23	
Bank Charges	3,796.30	
Cleaning	7,959.93	
Communciations - Web & Media	89,341.50	(Reduced to R78 000 for 2020/2021)
Computer Expenses	40,569.68	(Reduced to R30 000 for 2020/2021)
Consulting Fees	43,733.50	(Reduced to R12 000 for 2020/2021)
Entertainment	592.14	
Fines & Penalties	1,264.19	
Insurance	8,593.00	
Marketing & Branding	25,678.78	(Reduced to R12 000 for 2020/2021)
Meeting Expenses	2,140.09	
Postage, Printing & Stationery	7,497.83	
Rent Paid	27,971.73	
Repairs and Maintenance	10,571.20	
Salaries		
PAYE	38,495.31	

Current financial Status	
B/f as at 1 July 2020	3,609.83
Payments for May received 9 July 2020	210,570.23
Payment for July in terms of new billing scheme received 31 July 2020	280,070.37

Salaries - Other	285,133.91	
Total Salaries	323,629.22	
Security Contract		
Security - Ambassadors	533,890.02	
Security - Contract	1,166,418.40	
Total Security Contract	1,700,308.42	
Staff Welfare	3,657.01	
Telephone & Internet	10,515.01	
Travel	1,418.73	
Total Expense	2,331,790.49	
Net Ordinary Income	190,973.34	
Other Income/Expense		
Minor Assets write-off	9,222.51	(Office equipment & weedeater)

Apr/May Vat Refund received 8 July 2020	37,461.16
	531,711.59
	-
Less: July Expenses	188482.70
	343,228.89
Next payment due 21 August 2020	

G. GALLERY













Berea Mail

July 2020

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Renewal of public spaces

van Rensburg, Andrea Walters and Ronica Chigwaja worked hard to breathe new life into the streets of Brent's Avenue, Glenwood, this month, as part of an art project initiated by Umcebo Design in February. The project, which was started by Robin Opperman, gained momentum once again as lockdown restrictions were eased. The women created a striking, colourful mural which can be seen in the area. Robin has encouraged others to get involved, whether it be by painting or by cleaning up the back alleys in the area beautiful spaces. PHOTO: Robin Opperman

Read more about this or

FOLLOW UP



By the mural in Brents Avenue are Unisa student Ronica Chigwaja, Chris Beresford from the Glenwood UIP, Andrea Walters, student Chantal van Rensburg and Vernon Stokes from the Glenwood UIP.

Mural project gains momentum

AN art project to create murals in back alleys, initiated by a local design organisation in February, has sparked interest in the community.

The project was highlighted in *Berea Mail* in February, when Umcebo Design's Robin Opperman decided to brighten up the alley behind his home with a striking mural. Commenting on the project at the time, Robin said he and his colleague, Ujala Sewpersad came up with the project, which started off as them just having some fun and being creative.

He decided to paint the wall in the back alley behind his home, and the project grew out of this.

The project initially aimed at creating murals in back alleys in Glenwood, and to integrate this with learning for students. The article on the project caught the eye of Vernon Stokes, precinct

manager of the Glenwood Urban Improvement Precinct (UIP), who decided to partner in the project. The UIP pitched in with paint.

"This is about buying back not only these back alley spaces, which are hidden gems, but also to take back public spaces. We have contacted businesses and proposed murals on walls, and there is an approved plan in the pipeline to paint a mural on the wall of a business at the corner of Cleaver Road," he said.

Not only has the UIP got on board, but Andrea Walters, Unisa's undergraduate coordinator for art in KZN, has also jumped on the bandwagon.

"I met up with Robin earlier this year and he told me about the project. I was sure my students would love to get involved, and 10 showed interest. Unfortunately with lockdown this was put on hold,

but we got started on a mural this month and after the first day in the sun, spending time doing what we love, it felt great," she said.

Andrea and her multi media students Ronica Chigwaja and Chantal van Rensburg, worked on the mural at the end of Brents Avenue, completing the job on Friday, 24 July.

"It was so much fun getting to know Andrea and her students and seeing the amazing piece they have produced. I cannot thank them enough for helping us make this happen. I have a passion for beautifying these spaces and I want to send out the message that this project is for anyone who wants to come and get involved. It is about taking back spaces by painting them. There are many new walls waiting, and lots of exciting new work still to come," said Robin.

Find the original story under the headline '**Glenwood's back alleys provide creative canvas for art project**' by visiting www.beremail.co.za

